



ICN 792

Wellington Aboriginal Corporation Health Service Annual General Meeting

Date: Tuesday, 17th November 2020

Venue: Wellington Soldiers Memorial Club Auditorium
75 Arthur Street, Wellington

Time: Doors Open at 5.30pm

AGM will commence at 6.15pm. No entry after 6.15pm will be permitted. As per the Rule Book, section 3.3, members can only vote if they are a current financial member

AGENDA:

1. Apologies
2. Previous AGM (2019) Minutes
3. Business Arising from Previous AGM (2019) Minutes
4. WACHS Annual Report
5. Finance Audit Report
6. Resolutions *
7. Election of 4 Directors *
8. Appointment of Auditor(s)

* Please note that 4 Directors are required to stand down at the 2020 AGM under WACHS Rules.

**Marsha Hill
Chairperson**



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Resolutions

1. A Specialist Non-member Director, appointed by elected Directors in accordance with clause 5.7 of the Rules, shall be entitled to a sitting fee of \$1,100 for each Board meeting attended, together with superannuation of 9.5% of the sitting fee. The sitting fee shall be indexed at a rate of 2.5% per annum.
2. A Director is entitled to re-imbursement of incidental expenses incurred in attending to Corporation business.
3. A Director undertaking approved travel shall be entitled to have costs associated with the travel paid from Corporation funds. A Director will not be entitled to re-imbursement of out of pocket meal expenses, but will receive a travel allowance calculated with reference to the reasonable travel and overtime meal allowance determination published by the Australian Taxation Office.
4. The Corporation may provide a Christmas Gift to elected Directors. Where funds are available, the Chief Executive Officer will authorise the gifts, the value of which must not exceed 0.175% of the revenue recorded at the conclusion of the previous financial year.

Explanatory Statement Related Party Benefits

The motion proposes that elected Board members be entitled to meal and travel allowances in certain circumstances, and reimbursement of incidental costs. The motion further proposes that from time to time the Corporation provide to Board members a Christmas gift. The related party for each resolution are the elected Directors. Each Director declares a financial interest in the Resolution. The financial consequences of the Resolution on the Corporation are negligible.

Directors - Remuneration

A Director elected by the membership, or by the Board to replace a retiring Board member, is not entitled to remuneration.

Directors - Reimbursements

Meals

Where a meeting of Directors finishes after 6:00pm, and if a meal is not provided, the Director shall be entitled to a meal allowance calculated in accordance with Table 3 TD 2020/5, which is currently \$73.10 per meal. In future years the entitlement shall be calculated with reference to the highest salary range included in the annual Taxation Determination dealing with reasonable travel and overtime meal allowance expense published by the Australian Taxation Office.

Travel

Directors undertaking approved travel shall be reimbursed approved travel costs. This includes travel costs associated with attending meetings of the Board.

In lieu of reimbursement of meal and incidental costs, the Director shall be paid a travel allowance calculated in accordance with Table 3, TD 2020/5. In future years the entitlement shall be calculated with reference to the highest salary range included in the annual Taxation Determination dealing with reasonable travel and overtime meal allowance expense published by the Australian Taxation Office.

A Director shall be entitled to re-imbursement of mileage costs associated with attendance at a Board Meeting or other approved business. The amount reimbursable shall be calculated by applying a rate of 72c per km travelled.

Other Incidental Costs

From time to time a Director may incur other expenses as a result of their duties as a Director. These expenses may be reimbursed to the Director where:

- a) They relate wholly to their duties as a Director;
- b) The expense would have been deductible under Taxation Law if the Director was remunerated; and
- c) Appropriate evidence is provided, including the original invoice or similar supporting documentation.

Christmas Gifts

An elected Board member may receive a gift from the Corporation at Christmas. The value of that gift shall be determined by the Chief Executive Officer utilizing the below thresholds.

- a) The total value of Board gifts shall not exceed 0.175% of Revenue recorded at the conclusion of the previous financial year; and
- b) The payment is subject to certification that funds are available for that purpose.

This is not a related party

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